Termination of employment

Questionnaire on termination of your employment in Switzerland

Personal information

Surname

First name

Date of birth (day/month/year)

Statutory place of residence
(street, postcode, place/country)

Most recent employer in Switzerland
(Please contact us right away, if you continue to work in Switzerland.)

Insurance number

Phone (daytime)

Email

Marital status

- Single
- Widowed
- Divorced Since
- Married
- Registered partnership
- Separated Since

Bank details

For any refund of premiums and/or benefits.

IBAN

BIC

Name, address of bank

Account holder
(with address, if different from above)

I agree to bear any relevant bank/transfer charges (e.g. service charges, third-party costs, exchange rate differences).

Termination of employment in Switzerland

- Last day of my financial connection to Switzerland: (day/month/year)
  (End of employment, end of daily benefits or pension payments.)
  Please let us know if you remain employed in Switzerland without pay (unpaid leave, statutory parental leave).

Future income situation

To be answered in all cases:

- I will receive/I have been receiving a statutory pension from Switzerland starting on/since (date)
- I will receive/I have been receiving another statutory pension from (country) starting on/since (date)
- I do not draw a pension

To also be answered if you are married or live in a registered partnership and your spouse or partner continues to have health insurance cover in Switzerland:

- [ ] I receive monetary benefits from my country of residence (earned income, unemployment benefits, daily sickness or accident benefits).
  You are no longer subject to mandatory insurance in Switzerland and will have to arrange follow-up insurance in your country of residence.
  This also applies to any dependent children you may have, minor or adult.

- [ ] I receive monetary benefits from the EU/EFTA or UK (outside my country of residence).
  You are no longer subject to mandatory insurance in Switzerland and will have to arrange follow-up insurance in your country of employment.

- [ ] I do not receive any monetary benefits.
  Under certain circumstances you may still be subject to mandatory insurance in Switzerland. Your situation will have to be reviewed individually. If your spouse is insured with SWICA we will contact you. Otherwise, please clarify the relevant insurance requirement with their Swiss health insurer as soon as possible.

Previous assisting carrier in country of residence

- [ ] I have so far been registered for benefit assistance with the following statutory health insurer in my country of residence:

  Name and place

- [ ] I have not been registered with a health insurer in my country of residence.

Information about your family members

- [ ] I don't have any family members.

	Spouse, partner, mother/father of the child/children	First child[1]	Second child[1]	Third child[1]
Surname				
First name				
Date of birth				
Different address, if applicable				
Pension/pensions	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
from (country/countries)				
Occupation(s)	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Professional training		☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
in (country)				
In school/studying		☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
foreseeable until				

[1]Complete only for children who are eligible for support.

Insured persons must fully comply with social insurance law at no cost. Anyone claiming insurance benefits must voluntarily provide all the information necessary for establishing the validity of the claim and for calculating the benefits (Art. 28 para. 1 and 2 of the Federal Act on the General Part of the Social Insurance Law [ATSG]). The recipients, relatives or eligible third parties receiving the benefits must inform the health insurer immediately about any significant change in the circumstances affecting the benefit (cf. Art. 31 para. 1 ATSG).

Please note that a culpable breach of the above-mentioned obligations to cooperate and/or notify may lead to a retroactive change in the benefit and a reclaim of amounts paid (cf. Art. 25(1) ATSG). The general provisions of the Criminal Code as well as Art. 6 of the Federal Act of 22 March 1974 on Administrative Criminal Law apply (Art. 79 para. 1 ATSG). The undersigned is aware of his/her responsibility to arrange for continued cover in accordance with the national regulations of the country of residence or the applicable international regulations on the coordination of social security systems. The health insurer must be informed immediately of any changes to the information provided, in particular regarding termination of employment and pension payments.

I hereby confirm having answered these questions fully and truthfully and having read and understood the enclosed summary sheet on the termination of employment in Switzerland.

Place and date

Signature of policyholder

Summary sheet on the termination of employment in Switzerland

Please read this information carefully. By signing the questionnaire, you confirm having answered the questions fully and truthfully and having read and understood this information.

Why a questionnaire?

The information you provide in the questionnaire enables us to determine whether we can terminate mandatory basic insurance for you and your co-insured family members in Switzerland. Insurance is still mandatory, for example, if you take unpaid leave, go on parental leave or receive a pension exclusively from Switzerland – regardless of the amount of your income. If your financial connection with Switzerland ends (no pension, unemployment benefit, etc.) because your status as a cross-border commuter is no longer valid, you must insure yourself in your country of residence or the country of your new employer.

What happens if I do not return the questionnaire?

We fully depend on your information to determine if we can terminate your contract. In the absence of such information, we will not be able to terminate your contract and you remain liable for the premiums. In case of non-payment of such premiums, we may have to enforce the debt, also in your country of residence.

What happens if there is no longer an insurance obligation in Switzerland?

In this case, we will terminate your **mandatory basic insurance,** also retroactively if you have mandatory cover abroad. We will also refund any excess premiums you may have paid.

Your country of residence (or country of employment) may not have an automatic procedure for registering for health insurance. It is therefore your responsibility to ensure that your cover continues.

We will terminate your associated **supplementary insurance (VVG)** as of the date on which we receive the completed questionnaire. If we receive the questionnaire before the termination of your financial relationship with Switzerland, i.e. before the termination date of your basic insurance or at the latest within 30 days thereafter, we will terminate your supplementary insurance together with the basic insurance on the same day.

Why do I have to notify changes immediately?

In Switzerland, retroactive health insurance is possible only for a maximum of three months. It is therefore particularly important for you to inform us immediately of any changes, as these may lead to a different evaluation of your situation. If, for example, your employer withdraws its notice of termination or you quickly find a new job, you will continue to be subject to mandatory insurance. If such information fails to reach us within three months, we can no longer insure you retroactively, and you could suffer financial disadvantages in Switzerland and your country of residence.

Whom can I ask if I have questions?

Please contact the respective organisational unit at SWICA. You will find the contact information on your policy. We will be happy to answer any questions you may have or to discuss the next steps with you if you continue to work in Switzerland, contrary to our information.

172e / online / 6.2026